|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TROOP COMMAND**  **HHC HORNETS LEAVE AND PASS**  **SUBMISSION CHECKLIST** | | | | |
| **NAME: RANK: CPT SECTION: GME DATE RECEIVED: 15 MAY 2020**  X  **LEAVE PASS NUMBER OF DAYS:\_5\_ FROM:\_\_\_01June2020\_\_\_ TO \_\_05June2020\_\_\_\_** | | | | |
| **Section1.**  **REQUIRED DOCUMENTS:**  x  x  DA 31 Leave Request Form LES (Most Current) MEDPROS print out Fight Itinerary  x  **OCONUS:**    OCONUS Leave Checklist S2 Brief. Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AT 1, SERES and CTIP Cert. | | | | |
| **Section 2.**  **All Soldiers requesting leave or pass must be in compliance with the following:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **REQUIRED COMPLIANCE** | **DATE TRAINING**  **COMPLETED** | **SM**  **INTIALS** | **DATE**  **VERIFIED** | **SEL**  **INITIALS** | | Currently flagged: Y / N |  |  |  |  | | MRC code: APT scheduled: |  |  |  |  | | **HIPPA** |  |  |  | DFD | | **CYBER AWARENESS** |  |  |  | DFD | | **AT LvL 1** |  |  |  | DFD | | **EPRC** |  |  |  | DFD | | **ASAP** |  |  |  | DFD | | **OPSEC** |  |  |  | DFD | | **TARP** |  |  |  | DFD | | **SUICIDE PREVENTION** |  |  |  | DFD | | **INFO SEC** |  |  |  | DFD | | **GAT (AZIMUTH CHECK)** |  |  |  | DFD | | **EO** |  |  |  | DFD | | **SHARP** |  |  |  | DFD | | SGLV |  |  |  |  | | DD93 |  |  |  |  | | RECORD REVIEW |  |  |  |  | | MEAL CARD |  |  |  |  | |  |  |  |  |  | | | | | |
| **SM INITIALS:** | **SEL INITIALS:**  **DFD** | **TRNG RM INITIAL:** | **1SG INITIAL:** | **CDR INITIALS:** |
| **Date:** | **DATE:** | **DATE:** | **DATE:** | **DATE:** |