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| --- |
| **TROOP COMMAND** **HHC HORNETS LEAVE AND PASS** **SUBMISSION CHECKLIST** |
| **NAME: RANK: CPT SECTION: GME DATE RECEIVED: 15 MAY 2020**X **LEAVE PASS NUMBER OF DAYS:\_5\_ FROM:\_\_\_01June2020\_\_\_ TO \_\_05June2020\_\_\_\_** |
| **Section1.****REQUIRED DOCUMENTS:**xx DA 31 Leave Request Form LES (Most Current) MEDPROS print out Fight Itinerary x**OCONUS:**  OCONUS Leave Checklist S2 Brief. Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AT 1, SERES and CTIP Cert. |
| **Section 2.****All Soldiers requesting leave or pass must be in compliance with the following:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REQUIRED COMPLIANCE**  | **DATE TRAINING****COMPLETED** | **SM** **INTIALS** | **DATE** **VERIFIED** | **SEL** **INITIALS** |
| Currently flagged: Y / N  |  |  |  |  |
| MRC code: APT scheduled: |  |  |  |  |
| **HIPPA** |  |  |  | DFD |
| **CYBER AWARENESS** |  |  |  | DFD |
| **AT LvL 1** |  |  |  | DFD |
| **EPRC** |  |  |  | DFD |
| **ASAP** |  |  |  | DFD |
| **OPSEC** |  |  |  | DFD |
| **TARP** |  |  |  | DFD |
| **SUICIDE PREVENTION** |  |  |  | DFD |
| **INFO SEC** |  |  |  | DFD |
| **GAT (AZIMUTH CHECK)** |  |  |  | DFD |
| **EO** |  |  |  | DFD |
| **SHARP** |  |  |  | DFD |
| SGLV |  |  |  |  |
| DD93 |  |  |  |  |
| RECORD REVIEW  |  |  |  |  |
| MEAL CARD |  |  |  |  |
|  |  |  |  |  |

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| **SM INITIALS:** | **SEL INITIALS:****DFD** | **TRNG RM INITIAL:** | **1SG INITIAL:** | **CDR INITIALS:** |
| **Date:** | **DATE:** | **DATE:** | **DATE:** | **DATE:** |